Cost Proposal Narrative – Best and Final Offer

Cambium Assessment, Inc. (CAI) has completed the Best and Final Offer (BAFO) Cost template (Attachment D). We closely reviewed all of our costing assumptions and were able to identify savings on the 'Deployment of test administration' lines. There was an overall reduction to our total pricing of $100,000 per year, for a total of $300,000. We include our original Cost Proposal Narrative below.

Cost Proposal Narrative

Cambium Assessment, Inc. (CAI) has based our proposal and fixed prices on the terms, conditions, and schedule outlined in the State of Indiana Request for Proposal (RFP) #22-68274 for the Indiana Learning Evaluation Assessment Readiness Network (ILEARN), Indiana Reading Evaluation and Determination, Grade 3 (IREAD-3), and Indiana's Alternate Measure (I AM) assessments as amended by:

- Attachment G – Questions and Answers posted on/around September 21, 2021
- Revised Cost Proposal Form posted on/around September 14, 2021

Notes on Completing the Cost Tables

In completing the Cost Proposal Worksheet, we tried to match all of the RFP requirements to correct cells on the worksheet. We made assumptions when the match was not entirely clear. Some examples of these assumptions include the following:

ILEARN

- Item Leasing
  - Includes licensing fees for the use of the Smarter Balanced Assessment Consortium English/Language Arts (ELA) and Mathematics items.
- Testing
  - Costs include maintaining the adaptive algorithm, creating the test configurations, and creating accommodated test forms. It also includes the printing, shipping, collection, scanning, and security processing of the paper-and-pencil materials.
- Technology
  - CAI expects that the annual release of items will include 10 stand-alone items and one performance task for each ILEARN assessment, provided Smarter Balanced makes sufficient items available for release.
  - Practice tests will be available both online and embedded as part of the paper-and-pencil test administration.
  - Deployment of the test administration includes management of the Test Information Distribution Engine (TIDE), which is the student registration system, and CAI's Test Delivery System (TDS), which is the online platform for administering assessments.
- Scoring
  - Costs include both machine-scoring and handscoring of the ILEARN assessments.
  - Under handscoring, costs include the training and recruiting of handscorers; handscoring of all operational and embedded field-test (EFT) items; and rangefinding, rubric validation, and data review. This category also includes the Indiana teacher scoring. We used the Q&A response to Q56 and assumed 400 teachers working approximately three evening shifts per week for three weeks and instructional coaches working approximately two full-day shifts per week for three weeks.
- Reporting
  - Costs include access to our Centralized Reporting System (CRS) and shipping of printed individual student reports (ISRs) to corporations.
  - Costs include delivery of the student data files and the technical report.

- Other
  - Pilot testing is expected in the form of embedded field tests. Costs for administration of the EFTs and handscoring are covered in the Technology and Scoring lines.
  - Data forensics include test monitoring.
  - As required in the RFP, we have included 100 hours annually for an external principal investigator to conduct research studies at an hourly rate of $300.

IREAD-3

- Testing
  - Four forms are rotated during each test administration. Costs include creating the test configurations. It also includes the printing, shipping, collection, scanning, and security processing of the paper-and-pencil materials.
- Technology
  - As noted in the proposal, there will be no additional item release for IREAD-3 under this contract.
  - Practice tests will be available both online and embedded as part of the paper-and-pencil test administration.
  - Deployment of the test administration includes management of TIDE and the TDS.
- Scoring
  - Costs include the machine-scoring of the IREAD-3 assessments.
- Reporting
  - Costs include access to CRS and shipping of printed ISRs to corporations. Costs include delivery of the student data files and the technical report.

IAM

- Item Leasing
  - There is no licensing fee, as items are sourced from Indiana-owned items.
- Testing
  - Costs include creating the test configurations and accommodated test forms. It also includes the printing, shipping,collection, scanning, and security processing of the paper-and-pencil materials.
- Technology
  - CAI expects that the annual release of items will include five items for each grade and content area for each I AM assessment if the state has sufficient items available.
  - Practice tests will be available both online and embedded as part of the paper-and-pencil test administration.
  - Deployment of the test administration includes management of TIDE and the TDS.
- Scoring
  - Costs include the machine-scoring of I AM assessments.
- Reporting
  - Costs include access to CRS and shipping of printed ISRs to corporations. Costs include delivery of the student data files and the technical report.
- Other
  - Costs include program management.

Please note, there are interrelationships between many of our prices on the Cost Proposal Form. In the event of a reductionor change in the scope of work or a partial termination for convenience, CAI assumes that any adjustment in contract price will account for potential increases in the price of the remaining tasks occasioned by such a reduction or change in the scope of work.